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MEMORANDUM FOR: Executive Director-Comptroller

THROUGH

: Deputy Director for Support 15 Phuis 5 001 18/2

SUBJECT

Foreign Affairs Executive Seminar

REFERENCE

Memo to DTR from ExDir-Compt. dtd

4 Oct 72, same subject

- 1. Based upon your review of this Seminar and your conviction as to its value for certain of our officers closely involved with other members of the Foreign Policy Community, the following steps will be taken:
 - a. We will as part of the process of assisting career services develop their own training profiles recommend the inclusion of FAES where appropriate.
 - b. The forthcoming OTR Catalog will emphasize the FAES as a valuable program for appropriate officers.
 - c. We intend to bring this concept to the attention of the Board of Visitors for its continuing attention and stress.
- 2. With these steps I believe that there will be increased use of this program as a building block of organizational development.

HUGH T. CUNNINGHAM
Director of Training

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The committee of the committee

25 Oct 72

MR. COFFEY - FYI

REGISTRY - for file